



## REQUEST FOR PURCHASE IN EXCESS OF \$20,000/CHANGE ORDER

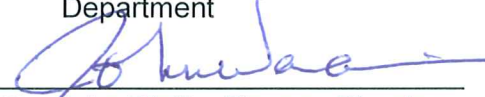
<b>To:</b> MAYOR AND COUNCIL		<b>Agenda Item No.:</b> <u>IV. D.</u>
<b>From:</b> Matt Sisterman I.T. Manager		
<b>Date:</b> August 21, 2012		
<b>Subject:</b> 2012 Microsoft Enterprise Agreement Renewal		
<b>Date Bid Opened or Quote Received:</b> July 11, 2012		<b>Bid or Quote Expiration Date:</b> NA
<b><u>Company</u></b>		<b><u>Amount of Quote or Bid</u></b>
1. Software House International		1. \$40,824.57
<b>RECOMMENDED QUOTE OR BID:</b> Software House International State Contract #425551 \$ 40,824.57		
<b>GENERAL INFORMATION:</b> <p>This is the third year of our three-year agreement with Microsoft renewing our current (268) Enterprise Software Agreement licenses. The renewal of this contract allows the City the ability to upgrade operating systems and Office suite software for these existing desktops and laptops and their replacements as many times as necessary over the life of our three year contract. The City benefits by achieving standardization, free software upgrades for the life of the contract, priority Microsoft support, and citywide system compatibility.</p> <p>The Central Services General account will pay for this expenditure. Staff recommends we proceed with the renewal.</p>		


  
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Signature

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Communications & Technology Services  
Department

The Recommended Bid is X  
within budget

not within budget

  
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John Wallin, Finance Director

  
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Scott Neal, City Manager